

# Hartville R-II Schools

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Dear parents/guardians,

As we look forward to beginning a new school year it is important to notify you of the precautions we are taking to keep students and staff healthy and safe. School will look slightly different this year. The complete Hartville R-II School Re-Entry Plan can be found on the school website ([www.hartville.k12.mo.us](http://www.hartville.k12.mo.us)), as well as the Hartville Elementary Facebook page.

Listed below are some highlights specific to Hartville Elementary School. The most visible difference will be in our daily schedule.

**School hours for students will be 8:00 am – 2:30 pm.** This change was made in order to place junior high and high school students in cohorts where they will have contact with fewer people throughout the day. After school buses will leave campus at 2:35 pm. Take note of this change and make necessary arrangements for after school.

**The front doors will open at 7:45 am.** Students will not be allowed in the building before this time. Students wishing to eat breakfast will go to the cafeteria, pick up a tray, and go to their classroom to eat. Students not wishing to eat breakfast will immediately report to their classroom.

**Temperature checks will be required for all staff and students before entering the building.** Anyone with a temperate of 100 degrees or more will not be allowed to attend. Students with a fever of 99.5 to 99.9 will be kept in isolation to monitor.

**Parent/Visitor access will be limited to the front foyer and central office.** Face-to-face meetings with teachers, administrators, and staff will be by appointment only. As always, phone calls, emails, and other message communication with teachers is encouraged.

**Masks:** The district has purchased masks for students and staff. Masks may be encouraged, but will not be mandatory at this time. If we are mandated by local, state, or federal agencies to require masking we will comply. Teachers may be wearing face shields and/or masks when working in close proximity with students.

*“Building successful futures. . .one child at a time.”*

**There will not be Open House this year.** Your student's classroom teacher will be contacting you. You may set up an appointment with the teacher to bring in school supplies, see the classroom, and meet the teacher.

**School Bus:** Students will have **assigned seats** on the bus, with families sitting together whenever possible. Students must remain in their assigned seat at all times. Parents are encouraged to transport students if able.

**Cleaning/Sanitation:** Classrooms will be sanitized each evening. Surfaces touched by students will be frequently disinfected. Good hygiene and frequent handwashing will be encouraged.

**Water fountains:** Students will need a water bottle with a lid. Students will not be allowed to drink directly out of the water fountains. Thanks to PTO, all water fountains in the elementary are equipped with bottle filler spouts. Students/staff will use these.

**Specials classes (Art, Music, Library, PE):** Students will still have access to special classes, but will not have them as frequently as normal in order to keep classroom cohorts separate. Specials teachers will provide activities/assignments that can be completed within the classroom in place of missed time.

**Recess:** Students will have normal recess outside. Social distancing will be encouraged whenever possible and increased measures will be taken to sanitize equipment/frequently touched surfaces.

**Parent Considerations:** If your student has COVID-19 symptoms and/or a fever of 100 degrees or more, keep them home. Do not send your student to school within 12 hours of taking a fever reducing medication. Students who are kept home due to fever only, may return after being fever free for 24 hours.

We look forward to seeing our kids once again!

Sincerely,



Rodney Cravens  
Principal  
Hartville Elementary School